



ACCOUNTING & INDIVIDUAL INCOME TAX, LLC

Aleta Saena Accounting provides a wide variety of accounting and tax services, tailored to meet the needs of busy clients — freeing up time to focus on your core business, and on making time for things that you enjoy.

Knowledgeable.

Specializing in accounting for individuals and small businesses, Aleta Saena offers over 12 years of accounting and tax experience working for a major Fortune 100 Financial Services company, as well as for a local CPA firm.

Dependable.

Aleta's attention to detail and strict confidentiality creates the trusting foundation for long-term relationships with her clients. From bookkeeping to tax guidance and support, you can rely upon Aleta for hands-on assistance with your individual and small business accounting needs.

Affordable.

As an independent business owner herself, Aleta knows the importance of being cost-effective and budget-conscious. Aleta's broad experience coupled with her reliable, personalized service offers her clients a unique perspective at an affordable price.

Give Aleta a call at 314-359-0308 for Professional Accountability — When Money Matters®



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Professional Accountability — When Money Matters®

Small Business Accounting & Bookkeeping

Providing your financial information in an easy-to-read format, helping you to make better business decisions . . .

- Invoicing
- Bank Reconciliation
- QuickBooks Assistance
- Check Writing & Bill Paying
- Balance Sheets
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- Sales Tax Calculation & Filing
- Quarterly Payroll Filing

Small Business & Individual Income Tax Services

Providing tax guidance and support, including Tax Return Preparation for:

- Individuals
- Single-member LLCs
- Sole Proprietors

**Small Business Accounting
& Bookkeeping**

**Small Business & Individual
Income Tax Preparation**